



T•R•O•P•I•C•A•L
East

Tropical East Homeowners' Association Inc

Fax - (772) 335-3654

Tel - (772) 335-3611

Private Party Use of Clubhouse Request

We plan on having a private party and we respectfully request permission from the Board of Directors, to use the Tropical East Homeowners Association's Clubhouse:

~ Please **PRINT** All The Information ~

PROPERTY OWNER

Name: _____

Address: _____ Tropical East Circle, Port Saint Lucie, Florida 34952, (____) _____

PARTY INFORMATION

Date of Party: Day _____ Month _____ Year _____

Time of Party: from _____ am / pm to _____ am / pm

Inventory: _____ Folding Chairs _____ Folding Tables _____ Coffee Urns

TERMS & CONDITIONS

- ◆ Everyone must vacate the clubhouse before midnight.
- ◆ Social Club supplies are not to be used for private parties.
- ◆ The Clubhouse must be cleaned by 12: noon the following day.
- ◆ The party holder, or guests may not unplug or move the piano or stereo.
- ◆ Garbage and recyclable items must be removed from the clubhouse after the party.
(Do not leave them in the clubhouse overnight.)
- ◆ The use of the clubhouse does not include the use of the swimming pool or the swimming pool area by the party holder that reserved the clubhouse, and/or any of their invited guests.
- ◆ Children under twelve (12) years of age must be accompanied by an adult at all times while outside of the clubhouse.
- ◆ Parking is not permitted on the street or on the lawns.
(The party holder will be responsible for the parking of all the guest vehicles.)

A twenty-five dollar (\$25.00) non-refundable fee is required. The clubhouse may be reserved upon special permission from the Board of Directors by submitting this Request for Private Party Form, along with a posting of a fifty dollar (\$50.00) security deposit. The security deposit will be returned in full if the clubhouse is cleaned prior to 12:00 Noon of the following day, and there was no damage identified. *I accept the terms and conditions as presented above and I will be responsible for any and all damage incurred within the clubhouse and/or the clubhouse grounds and/or from the conduct of my guests while the clubhouse is being occupied during my private party.*

Homeowner Signature _____

CAK2008

Dated _____

2745 Tropical East Circle ~ Port Saint Lucie ~ Florida 34952-7236